

# **Terms and Conditions**

Thank you for visiting our website. Please take a few moments to read these terms and conditions which relate to your use of the information on this site. We revise this page from time to time, so please review these terms periodically.

This World-Wide Website with its home page in the domain (the “Website”) is a complimentary information and interactive community service offered by the International Papillomavirus Society (“IPVS”) at no charge to users of the World Wide Web, with the express condition that these users agree to be bound by the terms and conditions set forth in this User Agreement. IPVS reserves the right to change these terms and conditions at any time, without notice to you, and you must consult the most recent version of this User Agreement (not an older cached version) each time you view the Website. Use of this Website constitutes your acceptance of all of the following terms and conditions, in their current form or as modified.

## **Copyright**

The contents of this website, including its design, and any information, text, data, graphics, charts, diagrams or photographs, contained within the articles displayed or in any other material (“Material”), are the property of the IPVS, and protected by copyright, database and other intellectual property rights. All trade names, trademarks (if any), logos, devices and other graphics contained on this website belong to IPVS (or its advertisers, or other third parties as appropriate).

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## **General Use of Website**

The Material is intended to provide helpful, constructive, general information and guidance only in relation to the field of Papillomavirus and related diseases and should not be relied upon for any other purpose. IPVS is not in any way responsible for your use, misuse or otherwise of the Material.

You acknowledge that the information on the Website is provided “as is” for general information only. It is not intended as medical advice, and should not be relied upon as a substitute for consultations with qualified health professionals who are familiar with your individual medical needs.

## **Extent of IPVS’ liability for the Website**

IPVS makes no warranties of any kind regarding this Website, including but not limited to any warranty of accuracy, completeness, currency, reliability, merchantability or fitness for a particular purpose, or any warranty that these pages, or the server that makes them available, are free of viruses or other harmful elements, and such warranties are expressly disclaimed.

You agree that you will hold harmless IPVS and its officers, directors, employees, and volunteers from all claims arising out of or related to your access or use of, or your inability to access or use, this Website or the information contained in this Website or other websites to which it is linked. This includes, but is not limited to, information or materials viewed or downloaded from this Website or another website to which it is linked that appear to you or are construed by you to be obscene, offensive, defamatory, or that infringe upon your intellectual property rights. In no event will IPVS or the contributors of information to this Website be liable to you or anyone else for any decision made or action taken by you in reliance on such information or for any consequential, special or similar damages, even if advised of the possibility of such damages.

- Although IPVS uses all reasonable endeavours to edit and review Material prior to publication, IPVS makes no warranties in relation to the accuracy or reliability of any Material published on this website. The Material may contain inaccuracies or typographical errors;
- IPVS does not host all pages appearing on this website and for this reason and due to the nature of the world-wide web generally, does not warrant that this website will be available 24 hours a day, nor that it will be free of virus or other harmful code or properties. IPVS does require that its third party host adhere to all data protection laws and principles but makes no warranty as to the security or safety of personal information which you might provide via this website;
- IPVS does not endorse products or services advertised on this site by third parties, or advertised or presented on third party websites which may be linked to this site. Information regarding third parties, their goods and services or links to their websites, are provided to you as a visitor to this website for your general information and assistance only. You visit third party websites and enter into contracts with such third parties at your own risk.

## **General**

The website is operated by the International Papillomavirus Society (IPVS), 534 Palomar Drive, Redwood City, CA 94062, USA. The IRS tax ID, or EIN, number is 57-1121656.

If you have any queries or concerns about this website generally, or would like to know more about IPVS, please contact us at:

### **International Papillomavirus Society (IPVS)**

#### **Administrative Office**

c/o Kenes International Organizers of Congresses S.A

7, rue François-Versonnex

C.P. 6053,

1211 Geneva 6, Switzerland

E-mail: [ipvsoffice@kenes.com](mailto:ipvsoffice@kenes.com)

# Privacy Policy

The IPVS has created this privacy statement in order to demonstrate the society's strong commitment to privacy. The following discloses the information gathering and dissemination practices for the IPVS website [www.ipvsoc.org](http://www.ipvsoc.org) ("website").

In order that you can access membership exclusive content, the IPVS website requests information from you. This information relates to your membership login and password. We do not transfer this data to any 3<sup>rd</sup> party with the exception of Multilearning Platform to allow you to login.

In order that you can become a member of IPVS, the Multilearning Platform requests information from you. This information relates to contact information (your name, postal and email address) financial information, such as transaction status (completed, pending or cancelled) from wirecard, paypal or firstdata. No credit card information is stored at any time during the transaction. The Multilearning Platform collects this information on our behalf and processes it for us.

Multilearning Platform's Privacy Policy is accessible [here](#).

The information you provide is used to:

- Register members of IPVS;
- Let you know about future activities of IPVS that may be of interest to you;
- We may also keep general personal information for statistical and internal administration and marketing purposes. Personal information about you which is collected by us (whether on-line or off-line) is kept confidential and will not be sold or disclosed to any third party without your consent.

If you would like to opt out of receiving future mailings from IPVS please e-mail [ipvsoffice@kenes.com](mailto:ipvsoffice@kenes.com) - using the subject heading "Privacy Policy".

## Other Information

Our policy is to retain personal data only for so long as necessary. If you have any queries or concerns about information used or stored by IPVS, please contact us at the address [ipvsoffice@kenes.com](mailto:ipvsoffice@kenes.com).

Our website may log each user's IP address and domain name in order to provide aggregate site usage statistics, such as the number of unique users, and in order to help diagnose problems with servers and assist in the administration of the website.

We use cookies for session tracking to make it possible to navigate the secure environment inside the website.

### **Third Party Payment Mechanism.**

The payment mechanism and tools (“Payment Mechanism”) which enables Users to perform any payment action as part of the use of the Sites and/or the Services are being provided by certain third parties such as First Data. You hereby acknowledge that we have no control over such third parties, nor shall we be liable for any error, problem or malfunction with regard to such Payment Mechanism. We urge you to review such third parties’ terms and conditions and data security standards prior to providing them with any of your payment method details (such as credit card and/or debit card details).

### **Your Consent**

By using our website, you consent to the collection and use of this information by us. If we decide to change our privacy policy, we will post those changes on this website, so that you are always aware of what information we have and collect, how we may utilise it and under what circumstances we may decide to disclose it to third parties.

### **Summary**

We are committed to responsible data management. Data relating to identifiable individuals is only obtained, stored, processed and accessed:

- For defined and justifiable purposes;
- Securely and confidentially;
- Respecting individuals' rights of review and objection

### **Contact us**

All inquiries concerning this website, IPVS, these Terms and Conditions or the Privacy Policy should be addressed to:

#### **International Papillomavirus Society (IPVS)**

##### **Administrative Office**

c/o Kenes International Organizers of Congresses S.A

7, rue François-Versonnex

C.P. 6053,

1211 Geneva 6, Switzerland

E-mail: [ipvsoffice@kenes.com](mailto:ipvsoffice@kenes.com)

## **IPVS Membership Refund Policy**

You may cancel your membership in IPVS at any time by non-renewal or by contacting us at the postal or email addresses listed above. Requests for refunds of membership fees will not be granted unless such requests are received by the IPVS Administrative Office within 10 days of the date the membership fees were paid.

Refund requests must be made in writing by the payer, and will be accepted via fax or e-mail. Requests must be received by the stated cancellation deadline.

In case of credit card payment:

- Refund requests must include the following information:
  - date of payment
  - membership number,
  - full name of the member,
  - full name of the card holder of the card used to make the payment
  - first 4 digits and last 4 digits of the credit card used to make the payment
- Refunds will be credited back to the original credit card used for payment.

In case of wire transfer payment:

- Refund requests must include the following information:
  - date of payment
  - membership number
  - name of the member
  - name of the payer
- Bank transfer charges will be deducted from the refunded amount.

After cancellation, the member will no longer receive any related IPVS membership benefits.

## **Appendix: Multilearning platform's privacy policy**

**This Data Protection and Privacy Statement relates solely to information supplied by you on this Website for the purposes of membership subscription. Kenes Associations Worldwide on behalf of IPVS respects the privacy of your personal information and will treat it confidentially and securely.**

**Any personal information provided by you to Kenes Associations Worldwide (on behalf of IPVS) through this Website will be used for the purpose of providing and operating the products and services you have requested and for other related purposes which may include updating and enhancing records, advising you of other products and services which may be of interest to you, and to plan, conduct and monitor Kenes Associations Worldwide or IPVS business. Kenes Associations Worldwide will not disclose your personal data to third parties unless it is necessary to provide the goods or services which you have requested.**

### **PRIVACY POLICY**

IPVS and Kenes Associations Worldwide (who administer membership and are responsible for these pages on behalf of IPVS) are committed to respecting your privacy and to complying with applicable data protection and privacy laws. We have provided this Privacy Policy Statement to provide information about the personal information that Kenes Associations Worldwide collects, and the ways in which Kenes Associations Worldwide uses that personal information.

#### **Personal information collection**

Kenes Associations Worldwide on behalf of IPVS may collect and use the following kinds of personal information:

- Information about your use of this website
- Information that you provide for the purpose of registering with the website and for IPVS membership (including for example, your name, contact addresses and telephone numbers, date of birth, gender, email address, and other information collected on registration or through surveys)
- Information about transactions carried out over this website (including applications and renewals for membership)
- Information that you provide for the purpose of subscribing to the website services (including listing in and access to the membership, access to educational content)
- Any other information that you send to Kenes Associations Worldwide on behalf of IPVS

#### **Using personal information**

Kenes Associations Worldwide on behalf of IPVS may use your personal information to:

- Administer this website
- Personalize the website for you
- Enable your access to and use of the website services
- Publish information about you on the website
- Supply to you services that you purchase
- Send you statements and invoices
- Collect payments from you
- Send you marketing communications

Where Kenes Associations Worldwide or IPVS discloses your personal information to its agents or sub-contractors for these purposes, the agent or sub-contractor in question will be obligated to use that personal information in accordance with the terms of this privacy statement.

In addition to the disclosures reasonably necessary for the purposes identified above, Kenes Associations Worldwide on behalf of IPVS may disclose your personal information to the extent that it is required to do so by law, in connection with any legal proceedings or prospective legal proceedings, and in order to establish, exercise or defend its legal rights.

### **Securing your data**

Kenes Associations Worldwide on behalf of IPVS will take reasonable technical and organisational precautions to prevent the loss, misuse or alteration of your personal information. All the personal information you provide will be stored on secure servers.

Information relating to electronic transactions entered into via this website will be protected by encryption technology

### **Cross-border data transfers**

Information that Kenes Associations Worldwide on behalf of IPVS collects may be stored and processed in and transferred between any of the countries in which Kenes Associations Worldwide operates to enable the use of the information in accordance with this privacy policy.

In addition, personal information that you submit for publication on the website will be published on the internet and may be available around the world.

You agree to such cross-border transfers of personal information.

### **Updating this statement**

Kenes Associations Worldwide on behalf of IPVS may update this privacy policy by posting a new version on this website.

You should check this page occasionally to ensure you are familiar with any changes.

### **Other websites**

This website contains links to other websites.

Kenes Associations Worldwide or IPVS are not responsible for the privacy policies or practices of any third party.

### **Contact Kenes Associations Worldwide/IPVS**

If you have any questions about this privacy policy or the treatment of your personal information, please write to:

#### **IPVS Membership Services**

c/o Kenes International Organizers of Congresses S.A

7, rue François-Versonnex, P.O. BOX 6053

1211 Geneva 6, Switzerland

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