# IPVS Early Career Research Training Award – Application form

The IPVS Early Career Research Training award aims to fund short training opportunities for students and early career researchers for training they are unable to receive at their home institutions. The training should be related to papillomavirus research (either basic science, clinical, or public health). Only IPVS student members and early career researcher members can apply for Training Awards.

## Applicant information

|  |  |  |  |
| --- | --- | --- | --- |
| **First name:** | Click or tap here to enter text. | **Last name:** | Click or tap here to enter text. |
| **Correspondence email:** | Click or tap here to enter text. | **Date:** | Click or tap to enter a date. |
| **Gender:** | Choose an item. |  |  |
| **Country of current residence:** | Click or tap here to enter text. | **Country of citizenship:** | Click or tap here to enter text. |
| **Member status:** | Choose an item. | ***Note: only IPVS members can apply for Training Awards*****Student member**: Any student who is currently enrolled as an undergraduate or graduate student and has an interest in the field of papillomaviruses and papillomavirus-related diseases (requires a certificate as proof of their current student status).**Early career researcher member**: Researcher who has completed their final degree within the last 10 years. |
| **Level of degree pursued (student members only):** | Choose an item. |  |  |
| **Final degree earned (early career researcher members only)** | Click or tap here to enter text. | **Date of graduation (early career researchers only):** | Click or tap to enter a date. |
| **Personal mailing address:** | Click or tap here to enter text. |

## Primary institution affiliation information

|  |  |  |  |
| --- | --- | --- | --- |
| **Institution name:** | Click or tap here to enter text. | **Department**: | Click or tap here to enter text. |
| **Institutional mailing address:** | Click or tap here to enter text. |
| **Country of institution:** | Click or tap here to enter text. |  |  |
| **World Region:** | Choose an item. | **World Bank Income Group (**[**link**](https://datahelpdesk.worldbank.org/knowledgebase/articles/906519-world-bank-country-and-lending-groups)**):** | Choose an item. |
| **Supervisor first name:** | Click or tap here to enter text. | **Supervisor last name:** | Click or tap here to enter text. |
| **Supervisor email:** | Click or tap here to enter text. |  |  |
| **Supervisor mailing address:** | Click or tap here to enter text. |
| **Sources of current funding/income:** Please indicate if you have any other sources of funding for this training opportunity, and if so the amount and institution providing this funding. | Click or tap here to enter text. |

## Host institution information

|  |  |  |  |
| --- | --- | --- | --- |
| **Host Institution name:** | Click or tap here to enter text. | **Department**: | Click or tap here to enter text. |
| **Host Institutional mailing address:** | Click or tap here to enter text. |
| **Country of host institution:** | Click or tap here to enter text. |  |  |
| *Please provide contact details below for the applicant’s proposed supervisor at the host institution. In the case of a short course/training event with no direct host supervisor, the applicant should provide the information and contact details of the organizing committee or head organizer of the course/training event.* |
| **Host supervisor first name:** | Click or tap here to enter text. | **Host supervisor last name:** | Click or tap here to enter text. |
| **Host supervisor email:** | Click or tap here to enter text. |  |  |
| **Host Supervisor mailing address:** | Click or tap here to enter text. |

## Papillomavirus-related research work by applicant

|  |  |
| --- | --- |
| **Type of research:** | [ ] Basic Science[ ] Clinical[ ] Public Health |
| **Keywords describing research (5 max):**  |
| **Briefly describe the research project and its relevance to papillomavirus research (3-4 sentences):** |
| Click or tap here to enter text. |

## Training opportunity information

|  |  |  |  |
| --- | --- | --- | --- |
| **Training start date:** | Click or tap to enter a date. | **Training end date:** | Click or tap to enter a date. |
| **Briefly describe the training opportunity and its relevance for your research project (4-5 sentences):** |
| Click or tap here to enter text. |
| **If applicable, provide a link to a website which provides any further documentation on the training opportunity (ex. description of a short course):**  |
|  |

## Budget

|  |  |  |
| --- | --- | --- |
| **Category** | **Details (optional)** | **Projected cost in USD** |
| Transportation\* | Click or tap here to enter text. | Click or tap here to enter text. |
| Airfare | Click or tap here to enter text. | Click or tap here to enter text. |
| Train/bus fare | Click or tap here to enter text. | Click or tap here to enter text. |
| Taxi | Click or tap here to enter text. | Click or tap here to enter text. |
| Car rental | Click or tap here to enter text. | Click or tap here to enter text. |
| Personal automobile – gas | Click or tap here to enter text. | Click or tap here to enter text. |
| Other (specify) | Click or tap here to enter text. | Click or tap here to enter text. |
| Lodging† | Click or tap here to enter text. | Click or tap here to enter text. |
| Hotel (specify # nights) | Click or tap here to enter text. | Click or tap here to enter text. |
| Other (specify) | Click or tap here to enter text. | Click or tap here to enter text. |
| Meals / transportation per diem† (specify # days) | Click or tap here to enter text. | Click or tap here to enter text. |
| Training event registration fees | Click or tap here to enter text. | Click or tap here to enter text. |
| Entry visa fees | Click or tap here to enter text. | Click or tap here to enter text. |
| Other (specify) | Click or tap here to enter text. | Click or tap here to enter text. |
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| **Total:** | Click or tap here to enter text. |
| **Budget justification and explanations:** |
| Click or tap here to enter text. |

\* Only include transportation fees to arrive and depart the city/country where training will occur. The cost of daily transportation should be included in the “Meal/transportation per diem” category.
† Specify per diem for meals and transportation fees and number of days required in the Details column, and the total cost of all per diems in the Projected Costs column. Per diems should reflect the local cost of living in USD; we will be using the US government maximum allowable per diems by location to assess the budget (<https://aoprals.state.gov/web920/per_diem.asp>) ; the per diem should therefore be equal or lower than this maximum for the training location (see “M & IE Rate” for country and city, which is the maximum per diem allowed for meals and transportation).

## Final submission checklist

This checklist is provided as a reminder to include all the following documents with your application:

[ ]  **Application form** (current document)

[ ]  **Scholarly CV**

[ ]  **Cover letter** (max 2 pages) written by the applicant describing the training opportunity, what they hope to learn through this training opportunity, how this training opportunity will advance their career, and how the training opportunity fits into their research on papillomavirus. The cover letter can also detail personal circumstances (ex. medical leaves, parental leaves) that should be considered by the adjudication committee when assessing eligibility.

[ ]  **Letter of support** (max 2 pages) from supervisor at the home institution, indicating their support for this training opportunity.

[ ]  **Letter of support** (max 2 pages) from supervisor at the proposed host institution. The letter should detail the training opportunity, and the available support and facilities the institution can offer visiting scholars. In the case of a short course with no host supervisor, a copy of the course outline must be provided instead.

[ ]  **Proof of** **student status** (students) or of **graduation** date (early career researchers).

Please send all documents to the IPVS office (info@ipvsoc.org) before the competition deadline. Application materials will be reviewed by the IPVS Early Career Working Group. Applications which do not meet eligibility criteria will be discarded. Eligible applications will be judged based on the quality of the proposed training opportunity, the suitability of the hosting institution for providing the specific training, the merit of the applicant, and the relevance of the training in the context of papillomavirus research. Consideration will also be given to gender balance and regional balance of awardees. No awards may be given if there are no applications, if applications are ineligible, or if applications are of insufficient quality.

Successful applicants will be expected to submit a (1) page report by the end of the month following their training opportunity, detailing their experience and the expected outcomes. Applicants will also have to submit evidence that that they attended the training opportunity, such as a plane ticket or an accommodation receipt or a short course registration receipt.